

**PROPOSED BUDGET**  
**PALACIO DEL GOBERNADOR CONDOMINIUM CORPORATION**  
**CY 2019**

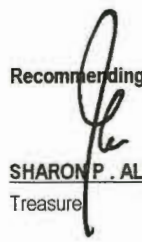
Description	Source of Fund				
	CY 2019 Budget	Q1	Q2	Q3	Q4
<b>I. Personal Services</b>	<b>3,067,479</b>	<b>1,380,769</b>	<b>525,039</b>	<b>525,039</b>	<b>636,632</b>
a. Salaries and Wages	1,524,804	381,201	381,201	381,201	381,201
b. Other Compensation	513,454	118,466	94,466	94,466	206,058
Personnel Economic Relief Allowance	96,000	24,000	24,000	24,000	24,000
Cash Gift	20,000	5,000	5,000	5,000	5,000
Clothing Allowance	24,000	24,000			
13th & 14th Mo. Pay	231,862	57,966	57,966	57,966	57,966
Others (Allowances & Other Compensation)	141,592	7,500	7,500	7,500	119,092
Overtime Pay	30,000	7,500	7,500	7,500	7,500
Productivity Enhancement Incentive	20,000	-	-	-	20,000
Performance Based Bonus System per annum	71,592	-	-	-	71,592
Annual Physical Examination	20,000				20,000
c. Retirement Fund	92,710	23,178	23,178	23,178	23,178
d. Monetization/Commutation of Leave Credit	831,729	831,729			
e. Mandatory Contributions	104,782	26,195	26,195	26,195	26,195
SSS Premium Contribution	56,578	14,144	14,144	14,144	14,144
PAG-IBIG Premium Contribution	27,823	6,956	6,956	6,956	6,956
PHILHEALTH Premium Contribution	18,941	4,735	4,735	4,735	4,735
ECC Contribution	1,440	360	360	360	360
<b>II. Office Supplies, Furniture, Equipment</b>	<b>121,000</b>	<b>30,250</b>	<b>30,250</b>	<b>30,250</b>	<b>30,250</b>
a. Office Supplies	121,000	30,250	30,250	30,250	30,250
<b>III. Transportation &amp; Communication</b>	<b>399,369</b>	<b>98,890</b>	<b>98,890</b>	<b>102,698</b>	<b>98,890</b>
a. Telephone - Land line/DSL line	40,861	10,215	10,215	10,215	10,215
b. Mobile Communication Prepaid Load (8BOD @2000each)	192,000	48,000	48,000	48,000	48,000
c. Mobile Communication (5 Admin Com. & 2 Staff @1,800each )	151,200	37,800	37,800	37,800	37,800
d. Transportation and Delivery	5,000	1,250	1,250	1,250	1,250
e. Sky Cable Subscription	6,500	1,625	1,625	1,625	1,625
f. Web Hosting	3,808	-	-	3,808	-
<b>IV. Contracted Services</b>	<b>9,534,000</b>	<b>2,383,500</b>	<b>2,383,500</b>	<b>2,383,500</b>	<b>2,383,500</b>
a. Security Services	3,600,000	900,000	900,000	900,000	900,000
b. Janitorial Services/Elevator Operators	4,410,000	1,102,500	1,102,500	1,102,500	1,102,500
c. Pest/Insect & Termite Control Services	120,000	30,000	30,000	30,000	30,000
d. Elevator Preventive Maintenance	288,000	72,000	72,000	72,000	72,000
e. Preventive Maintenance of Fire Alarm & Smoke Detection System	120,000	30,000	30,000	30,000	30,000
f. Preventive Maintenance Of Genset, Fire Pump, Pumps & Motors	300,000	75,000	75,000	75,000	75,000
g. Preventive Maintenance of the Low Voltage Switchgears (LVSG)	540,000	135,000	135,000	135,000	135,000
h. Water Treatment & General Cleaning of 32 Cooling Towers	156,000	39,000	39,000	39,000	39,000
<b>V. Building Structure</b>	<b>2,420,000</b>	<b>2,300,000</b>	<b>-</b>	<b>-</b>	<b>120,000</b>
a. Repainting of Louver covering the Cooling Tower Area.	120,000	-	-	-	120,000
b. Repainting of the Interior walls of Four Elevators	600,000	600,000	-	-	-
c. X-Ray Scanner	1,700,000	1,700,000	-	-	-
<b>VI. Mechanical</b>	<b>1,107,371</b>	<b>328,105</b>	<b>364,266</b>	<b>415,000</b>	<b>-</b>
a. Supply of manpower, materials, tools and engineering supervision for the Replacement of Two (2) Units Gate Valve 5" diameter rising stem.	94,655	94,655	-	-	-
b. Replacement of Air-Handling Exhaust Motor & Pump of Quadrants B, C, D,E (Basement)	415,000	-	-	415,000	-
c. Supply of manpower, materials, tools and engineering supervision for the Replacement Ten (10) Units Gate Valve 3" diameter rising stem.	364,266	-	364,266	-	-
d. Supply of manpower, materials, tools and engineering supervision for the Replacement of Two (2) Units Gate Valve 6" diameter rising stem	233,450	233,450	-	-	-
<b>VII. Plumbing</b>	<b>1,693,854</b>	<b>1,000</b>	<b>1,690,854</b>	<b>1,000</b>	<b>1,000</b>
a. Annual general cleaning of underground reservoir/cistern.	13,500	-	13,500	-	-
b. Quarterly Maintenance of Manhole, Canopy, Main Clean-Out, of Tenches Drainline, Rooftop Strainline, General Air-Ducting	4,000	1,000	1,000	1,000	1,000
c. (1) Unit Sump Pit Pump complete with Guide Rail, rated 5HP, 440V, 3Ø Cutter type.	489,667	-	489,667	-	-

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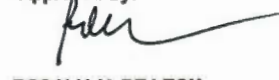
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f. Web Hosting	3,808	-	-	3,808	-
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a. Repainting of Louver covering the Cooling Tower Area.	120,000	-	-	-	120,000
b. Repainting of the Interior walls of Four Elevators	600,000	600,000	-	-	-
c. X-Ray Scanner	1,700,000	1,700,000	-	-	-
<b>VI. Mechanical</b>	<b>1,107,371</b>	<b>328,105</b>	<b>364,266</b>	<b>415,000</b>	<b>-</b>
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<b>VII. Plumbing</b>	<b>1,693,854</b>	<b>1,000</b>	<b>1,690,854</b>	<b>1,000</b>	<b>1,000</b>
a. Annual general cleaning of underground reservoir/cistern.	13,500	-	13,500	-	-
b. Quarterly Maintenance of Manhole, Canopy, Main Clean-Out, of Tenches Drainline, Rooftop Strainline, General Air-Ducting	4,000	1,000	1,000	1,000	1,000
c. (1) Unit Sump Pit Pump complete with Guide Rail, rated 5HP, 440V, 3Ø Cutter type.	489,667	-	489,667	-	-

Description	Source of Fund				
	CY 2019 Budget	Q1	Q2	Q3	Q4
d. Supply of manpower, materials, tools/equipment for the Replacement of Dilapidated Suction and Discharge Pipe of All Cooling Tower including Elbow,, Support and Fittings.	1,186,687	-	1,186,687	-	-
<b>VIII. Building Fire Protection</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>-</b>
a. Supply and installation of FDAS Devices	100,000	-	-	100,000	-
<b>IX. Electrical</b>	<b>656,250</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>656,250</b>
a. Step Capacitor Bank rated 60KVAR/Step 440V,3Ø 60Hz	656,250	-	-	-	656,250
<b>X. Continuous Maintenance Work of Bldg. Facilities at Common Area</b>	<b>293,500</b>	<b>65,875</b>	<b>65,875</b>	<b>95,875</b>	<b>65,875</b>
a. Plumbing fixtures & supplies	100,000	25,000	25,000	25,000	25,000
b. Office Equipment/Electrical fixtures/devices/material and hardware supplies	150,000	37,500	37,500	37,500	37,500
c. Annual Cleaning of Three Sets Chandelier	30,000	-	-	30,000	-
d. Cleaning of 4 window Type and 1 split type airconditioner	13,500	3,375	3,375	3,375	3,375
<b>XIV. Other MOE</b>	<b>2,423,014</b>	<b>572,878</b>	<b>892,878</b>	<b>484,378</b>	<b>472,878</b>
a. Per Diem of Board of Director	480,000	120,000	120,000	120,000	120,000
b. Honoraria to Administrative Committee	300,000	75,000	75,000	75,000	75,000
c. Building Mainenance Consultant	-	-	-	-	-
d. Facilities Administrator	624,000	156,000	156,000	156,000	156,000
e. Building & Machinery Insurance	300,000	-	300,000	-	-
f. Meetings	150,000	37,500	37,500	37,500	37,500
g. Planning Conference	90,000	90,000	-	-	-
h. Audit Fee	120,000	-	120,000	-	-
i. G.A.D.	50,000	12,500	12,500	12,500	12,500
j. Training/Seminars	50,000	12,500	12,500	12,500	12,500
k. Contingency Fund	217,514	54,378	54,378	54,378	54,378
l. Genset Fuel	20,000	10,000	-	10,000	-
m. Fidelity Bond	1,500	-	-	1,500	-
n. Plants	20,000	5,000	5,000	5,000	5,000
<b>GRAND TOTAL</b>	<b>21,815,837</b>	<b>7,161,267</b>	<b>6,051,553</b>	<b>4,137,741</b>	<b>4,465,275</b>

Recommending Approval

  
**SHARON P. ALMANZA**  
 Treasure

Approved By:

  
**ROSALIA V. DE LEON**  
 Head of Procuring Entity

016590